



2023-2024 Enrollment Agreement

Child's Name _____ Date of Birth _____

Parent/Guardian(s) Name _____

I hereby request entry for my child in the **school program** indicated:

<u>Just for Two's: A program for children who are 18 months to 2 years of age by start of session</u>			<u>Scheduled throughout school year</u>
<input type="checkbox"/> Just for Two's	Tuesdays	10:45 a.m. to 12:15 p.m.	\$70/6-week session
<input type="checkbox"/> Just for Two's	Wednesdays	10:45 a.m. to 12:15 p.m.	\$70/6-week session
<u>Preschool: A mixed-age setting for 3 and 4 year olds who have reached 3 years of age by August 31</u>			<u>September through May</u>
<input type="checkbox"/> Two-Day	Tue and Thu	9:00 a.m. to noon	\$225 x 10 payments
<u>Pre-Kindergarten: A program for children who have reached 4 years of age by August 31</u>			<u>September through mid-June</u>
<input type="checkbox"/> Three-Day	Mon, Wed, Fri	9:00 a.m. to noon	\$335 x 10 payments
<u>Advanced Pre-K: A program for children who have reached 4 years of age by August 31</u>			<u>September through mid-June</u>
<input type="checkbox"/> Four-Day Program	Mon to Thu	9:00 a.m. to 12:15 a.m.	\$410 x 10 payments
<u>Kindergarten: A program for children who have reached 5 years of age by August 31</u>			<u>September through mid-June</u>
<input type="checkbox"/> Four-Day Program	Mon to Thu	9:00 a.m. to 12:15 a.m.	\$410 x 10 payments

Tuition Payments: I agree to make regular, prompt payment of all tuition and fees. I understand my first payment is due on or before August 15th or at time of registration (whichever is later). I understand that all tuition installments will be made through Brightwheel and they will be due by the 15th of each month. I understand that the tuition is an annual fee divided into ten payments and reflects the fact that some months have more or less school days than others. I understand that the full payment is due even if my child is absent due to illness, family vacation, snow or inclement weather. I also understand that my tuition payments may be doubled the first month, if enrolling after August 1st, in order to catch up on tuition costs.

Registration Fees: I agree to pay the registration fee at time of registration. I understand that these fees cover the cost of equipment, curriculum, paper and art supplies, and operational costs. They do not apply towards tuition and they are not refundable. If my child fails to attend or is withdrawn from school, I understand that the registration fee is forfeited. I also agree to pay a book fee of \$185 if my child is enrolled in Advanced Pre-K/Kindergarten.

Late Pick-Up: I understand that I will be charged a late fee of \$20 if I am more than 10 minutes late to pick up my child.

Late Payments: I understand that Brightwheel will charge a late fee of \$30 for any payments made after the 15th of each month.

Family Discounts: I understand that a tuition discount of 10% will be given if I have a second (younger) child in the program and a 50% discount will be given for a third (youngest) child enrolled together at the same time.

Financial Assistance: I understand that families with limited financial resources may apply for tuition assistance through the Preschool Board. I understand that the identification of all applicants and recipients will be kept confidential. I also understand that an award letter must be presented prior to the start of class, if my child is receiving DSHS subsidies.

Withdrawal: I understand that I must give 30-day notice if withdrawing my child and that payments are due for all months attended should I withdraw my child from the program before the end of the school year. Students may not withdraw from classes after March 31st. After this date, tuition is due in full for the remaining school year.

_____ (initial) I have read and understand this Enrollment Agreement.

_____ (initial) I have read and understand the Parent Handbook.

Signature of Parent/Guardian(s) _____ Date _____

For Internal Use

Date _____

By _____